



**Logistics Coordinator and
Inventory Specialist
Fulltime – Lüderitz
Starting date: 1st August 2024
Application deadline: 05-07-2024**

ABOUT KELP BLUE

At Kelp Blue, we're developing long-term solutions to help restore marine ecosystems, lock away CO₂, create sustainable products and have a positive impact on communities. We plant giant kelp forests around the globe and, just like our seaweed, we're growing quickly.

Kelp Blue is not a 'business as usual' company. We're here to make a difference. We're a lean team and we all roll up our sleeves to get the job done, whatever it may be. We look for collaborative team players, people who are results-driven and have a bias for action. And because some of the things we're trying to do have never been done before, we're looking for people who have a healthy dose of common sense, who are problem solvers by nature, and are great at lateral thinking.

We measure our success by having impact, and we put 4 'Returns' at the heart of what we do. These are:

- **Inspiration;** we inspire people to be better and we pioneer change on an epic scale
- **Nature;** we improve planetary health and create marine ecosystems that increase and support biodiversity
- **Social;** we work to ensure we have an outsized positive social impact wherever we operate
- **Finance;** we drive world class shareholder returns to scale our business and impact

ABOUT THE ROLE

Join our team in Lüderitz as a skilled Logistics Coordinator and Inventory Specialist where you will play a pivotal role in ensuring the smooth delivery of high-quality products derived from kelp. Your responsibilities will include overseeing logistics processes, meticulously managing documentation, and maintaining precise control over our inventory. Additionally, you will provide essential support to the Processing and Operations team to facilitate the timely shipment of products to Europe. We are seeking an individual who shares our passion for the health of the planet and oceans.

RESPONSIBILITIES

- Manage the logistical aspects of shipping products to Europe with precision and efficiency.
- Coordinate with freight forwarders, suppliers and all parties involved to ensure flawless execution.
- Prepare and organize all necessary documentation to meet regulatory requirements and facilitate smooth operations.
- Maintain meticulous warehouse management practices, including inventory control and optimization.



- Oversee labeling and packaging processes, including the procurement of necessary materials.
- Plan, execute, and oversee the packing and loading of shipments to guarantee safe and timely delivery.
- Provide valuable support to Processing and Product Operations as needed.
- Conduct regular analysis of processes and identify opportunities for continuous improvement to enhance efficiency and effectiveness.

SKILLS & QUALIFICATIONS

- Degree in Logistics and Transport, Warehouse Management, Business Administration, Operations Management, Supply Chain Management or a related field.
- Proven experience in logistics coordination, inventory management, and warehouse operations.
- Proficiency in ERP software and Microsoft Office applications.
- Strong analytical skills and meticulous attention to details.
- Experience with handling logistics related documentation.
- Ability to work independently and collaboratively in a fast-paced and dynamic environment.
- Knowledge of inventory control and logistical best practices and techniques.
- Independent, innovative and creative thinker that can generate new ideas, methods and technologies.
- Good communication and collaboration skills to be able to effectively work together with colleagues of different workstreams and external stakeholders.

ATTRIBUTES

Working at Kelp Blue is about much more than being good at your job. It's about having the right mindset, being comfortable with the uncomfortable, and about always pushing to be the best. So, in addition to the skills we outline above, we want candidates who can demonstrate:

- A "can do, will do" approach.
- Flexible and lateral thinking/problem solving.
- Personal responsibility and self-reliance.
- Grit and determination, a willingness to learn from mistakes.
- A commitment to always working in the company's best interests.
- A passion for our 4Rs and a determination to make a difference, to leave things a little better than you found them.

WANT TO APPLY?

Please send an email and CV to newkelpies@kelp.blue with **Logistics Coordinator and Inventory Specialist** in the subject line by **05-07-2024**. Please use the email to tell us about how you fit the Kelp Blue profile, what you can bring to our mission, and why you are the perfect candidate.